



Legislation Text

File #: 22-0763, **Version:** 2

Agenda Item Name:

Administrative Order to Reorganize Departments and Offices

Presenter:

Michele Lieberman - County Manager 352-374-5204

Description:

Administrative Order to Reorganize Departments and Offices - Direct Reporting of Critical Facilities to Facilities Management Director

Recommended Action:

Accept the Manager's Reorganization of Department and Office

Prior Board Motions:

Mar. 26, 2019 - The Board adopted the proposed ordinance, amending the administrative code with the following amendment:

Sec. 21.51. - Establishment, Reorganization and Abolishment.

This code shall be reviewed annually and updated to reflect any changes in the above departments. By administrative order, the county manager may establish, reorganize, or abolish departments and offices in the Article III executive branch. The county manager shall provide such administrative order to the board at least 30 calendar days prior to the effective date and in a regularly scheduled business or public hearing meeting to permit the board members to state objections of the manager's order. By a majority vote of the board, the board may overrule an administrative order issued pursuant to this section.

Fiscal Consideration:

Net zero impact as this is a reporting issue only

Strategic Guide:

All Other Mandatory and Discretionary Services

Background:

The Alachua County Administrative Code authorizes the County Manager to establish, reorganize or abolish departments or offices in the Article III executive branch of Alachua County government. To exercise this authority, the County Manager must provide an administrative order, outlining the changes, to the Board at least 30 calendar days prior to the effective date of the administrative order and permit the Board members to state objections, if any, to the changes in a regularly scheduled meeting. The Board, by a majority vote, may overrule an administrative order presented by the

County Manager, under Section 21.51, Alachua County Code.

May 2018 - The County Manager created a Public Safety function to track Critical Facilities (24-hour facilities) in the Facilities division and assigned the Public Safety function to report to the Public Works Department.

The County Manager's attached administrative orders does the following in an effort to maximize efficiencies and streamline operations, the County Manager is re-assigning Critical Facilities effective October 13, 2022, pursuant to the Alachua County Administrative Code:

Critical Facilities - Direct report to Facilities Management Director.

Attached is the corresponding Administrative Code